

# Public Document Pack



## HAMPSHIRE AND ISLE OF WIGHT POLICE AND CRIME PANEL

- Date and Time** Friday, 21st July, 2023 at 10.00 am
- Place** Ashburton Hall, Elizabeth II Court, Hampshire County Council, Winchester.
- Enquiries to** [hampshire.iow.pcp@hants.gov.uk](mailto:hampshire.iow.pcp@hants.gov.uk)

### FILMING AND BROADCAST NOTIFICATION

This meeting may be recorded and broadcast live on Hampshire County Council's website and available for repeat viewing, it may also be recorded and filmed by the press and public. Filming or recording is only permitted in the meeting room whilst the meeting is taking place so must stop when the meeting is either adjourned or closed. Filming is not permitted elsewhere in the building at any time. Please see the Filming Protocol available on Hampshire County Council's website.

### AGENDA

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST**

To enable Members to declare to the meeting any disclosable pecuniary interest they may have in any matter on the agenda for the meeting, where that interest is not already entered in their appointing authority's register of interests, and any other pecuniary or personal interests in any such matter that Members may wish to consider disclosing.

**3. POLICE AND CRIME PANEL - APPOINTMENTS AND CO-OPTION REPORT (Pages 5 - 10)**

To consider a report setting out the membership and proposed co-option of members to the Panel.

**4. ELECTION OF CHAIRMAN**

To elect a Chairman of the Panel for the 2023/24 municipal year.

**5. ELECTION OF VICE-CHAIRMAN**

To elect a Vice-Chairman of the Panel for the 2023/24 municipal year.

**6. MINUTES OF THE PREVIOUS MEETING (Pages 11 - 18)**

To confirm the minutes from the previous meeting.

**7. QUESTIONS AND DEPUTATIONS**

To receive any questions or deputations in line with Rule 31 and 31A of the Panel's Rules of Procedure.

**8. CHAIRMAN'S ANNOUNCEMENTS**

To hear any announcements the Chairman may have for this meeting.

**9. POLICE AND CRIME COMMISSIONER'S ANNOUNCEMENTS**

To hear any announcements the Commissioner may have for the Panel.

**10. POLICE AND CRIME COMMISSIONER - EFFECTIVE AND EFFICIENT POLICING**

To receive an update from the Police and Crime Commissioner demonstrating how they are meeting their statutory responsibility to secure an effective and efficient police force for Hampshire and the Isle of Wight.

**11. POLICE AND CRIME COMMISSIONER - POLICE AND CRIME PLAN PERFORMANCE AND DELIVERY**

To receive a quarterly update from the Police and Crime Commissioner detailing performance of and delivery against the Police and Crime Plan.

**12. POLICE AND CRIME PANEL - ANNUAL REPORT (Pages 19 - 36)**

To review the Panel's draft Annual Report for the 2022/23 municipal year.

**13. POLICE AND CRIME PANEL - ANNUAL COMPLAINTS REPORT (Pages 37 - 42)**

To consider an annual report setting out the activities of the delegated officer and the Complaints Sub-Committee in relation to complaints made against the Police and Crime Commissioner.

**14. POLICE AND CRIME PANEL - FINANCIAL MONITORING LEADING TO THE 2024/25 GRANT BUDGET AGREEMENT (Pages 43 - 48)**

To consider a paper monitoring the Police and Crime Panel's budget for 2022/23, in advance of agreeing the proposed budget for 2024/25.

**15. POLICE AND CRIME PANEL - SUB-COMMITTEE AND WORKING GROUP ARRANGEMENTS (Pages 49 - 64)**

To consider a report outlining proposed arrangements and membership for the Panel's Sub-Committee and Working Groups.

**16. POLICE AND CRIME PANEL - WORK PROGRAMME (Pages 65 - 74)**

To consider a report setting out the proposed future work programme for the Panel.

**ABOUT THIS AGENDA:**

On request, this agenda can be provided in alternative versions (such as large print, Braille or audio) and in alternative languages.

**ABOUT THIS MEETING:**

The press and public are welcome to attend the public sessions of the meeting. If you have any particular requirements, for example if you require wheelchair access, please contact [hampshire.iow.pcp@hants.gov.uk](mailto:hampshire.iow.pcp@hants.gov.uk) for assistance.

Appointed Members of the Police and Crime Panel attending this meeting qualify for travelling expenses in accordance with their Council's 'Member's Allowances Scheme'.

This page is intentionally left blank

## HAMPSHIRE AND ISLE OF WIGHT POLICE AND CRIME PANEL

### Report

<b>Date considered:</b>	21 July 2023
<b>Title:</b>	Appointments and Co-option Report
<b>Report From:</b>	Democratic Services Officer to the Panel

**Tel:** 0370 779 6176

**Email:**

[hampshire.iow.pcp@hants.gov.uk](mailto:hampshire.iow.pcp@hants.gov.uk)

### Purpose of this Report

1. The purpose of this report is to set out how the Hampshire and Isle of Wight Police and Crime Panel (PCP) is meeting the balanced appointment objective in its Membership for the 2023/24 municipal year.
2. This paper recommends the co-option of three additional local authority members to the PCP, to enable the Panel to better meet the balanced appointment objective.

### Recommendation(s)

3. **That the Panel notes its Membership for the 2023/24 municipal year, as laid out in Table 2 of this report.**
4. **That Councillor Luigi Gregori and Councillor David Podger are appointed to the Hampshire Police and Crime Panel, as Local Authority Co-opted Members, and Councillor Jack Davies and Councillor John Hutchinson as Deputy Local Authority Co-opted Members, representing the Liberal Democrat Group.**
5. **That (subject to the appointment proposed above) the Panel notes the Panel Membership is, at the current time, politically proportionate for the purpose of the balanced appointment objective as outlined within Table 3.**

### Panel Proportionality

6. The PCP Arrangements set out that the Panel must secure that (as far as reasonably practicable) the "balanced appointment objective" is met. This is the objective that local authority members of the Panel (when taken together) represent all parts of the police area as well as the political make-up of the local authorities in the police area (when taken together); and have the skills, knowledge and experience necessary for the Panel to discharge its functions effectively.
7. The PCP is currently made up of 15 representatives from each of the local authorities in the Hampshire Police area. This includes the unitary authorities of Portsmouth, Southampton and the Isle of Wight, 11 Hampshire Borough

and District councils and Hampshire County Council. To better meet the balanced appointment objective, three additional local authority members have been co-opted to the PCP following agreement from the Home Secretary. Two non-political members of the Panel are also appointed to add to the collective spread of experience and knowledge.

8. A table outlining the political make-up of the local authorities in the policing area, as at June 2023, is attached as Table 1.

POLICE & CRIME PANEL PROPORTIONALITY 2023/24									
Authority	Conservative	Liberal Democrat	Labour	Green	Alliance Group (IOW)	Community Campaign Hart	Independent and other	Vacancies	TOTAL number of seats
Basingstoke & Deane	23	9	10	1			11		54
East Hampshire	19	14	1	2			7		43
Eastleigh	1	35					3		39
Fareham	24	4					3		31
Gosport	10	16	2						28
Hampshire County	53	17	3			0	5		78
Hart	11	11				10	1		33
Havant	30	2	4	1			1		38
Isle of Wight	16	3	1		13		6		39
New Forest	26	14	1	3			4		48
Portsmouth	8	18	7				9		42
Rushmoor	23	2	14						39
Southampton	9	3	38	1					51
Test Valley	26	17							43
Winchester	12	30		2			1		45
<b>Total</b>	<b>291</b>	<b>195</b>	<b>81</b>	<b>10</b>	<b>13</b>	<b>10</b>	<b>51</b>	<b>0</b>	<b>651</b>
<b>Proportionality %</b>	<b>44.70%</b>	<b>29.95%</b>	<b>12.44%</b>	<b>1.54%</b>	<b>2.00%</b>	<b>1.54%</b>	<b>7.83%</b>	<b>0.00%</b>	<b>100.00%</b>

Table 1

9. Following notification of appointments, from the County Council and the local district, borough, unitary authorities across the Hampshire Policing Area, the appointed Membership of the PCP for 2023/24 is outlined in Table 2.

Name	Appointing Authority	Political Group
Councillor Vivian Achwal	Winchester City Council	Liberal Democrat
Councillor Tonia Craig	Eastleigh Borough Council	Liberal Democrat
Councillor Phillip Davies	East Hampshire Borough Council	Conservative
Councillor Jason Fazackarley	Portsmouth City Council	Liberal Democrat
Councillor Toqeer Kataria	Southampton City Council	Labour
Councillor Phillip Lashbrook	Test Valley Borough Council	Conservative
Councillor Karen Lucioni	Isle of Wight Council	Independent (Alliance Group)

Councillor Lesley Meenaghan	Hampshire County Council	Conservative
Councillor Simon Minas-Bound	Basingstoke and Deane Borough Council	Conservative
Councillor Alan Oliver	Hart District Council	Community Campaign Hart
Councillor Martin Pepper	Gosport Borough Council	Liberal Democrat
Councillor Dan Poole	New Forest District Council	Conservative
Councillor Gwen Robinson	Havant Borough Council	Conservative
Councillor Maurice Sheehan	Rushmoor Borough Council	Conservative
Councillor Seán Woodward	Fareham Borough Council	Conservative

*Table 2*

10. In order to meet the balanced appointment objective, the data in tables one and surmise that the political balance of the PCP for the 2023/24 municipal year should, as far as is reasonably practical, be:

	Con	Lib Dem	Lab	Green	Alliance Group (IOW)	Community Campaign Hart
Local Authority Appointed Members (15 seats):	8	4	1		1	1
Proportional appointment required (18 seats):	8	6	2	0	1	1

*Table 3*

### **Co-option of Local authority Members**

11. In accordance with Schedule 6, paragraph 4 of the Police Reform and Social Responsibility Act 2011 (“the Act”), the Hampshire Police and Crime Panel (“the Panel”) may resolve to appoint up to three additional co-opted members in order to meet the balanced appointment objective, subject to authorisation from the Secretary of State.
12. The Panel’s Rules of Procedure state that the Panel may resolve, with the Secretary of State’s agreement, to appoint up to three additional co-opted members, who may be members of the local authorities in the Hampshire police area. Appointments will usually be for a four-year term (and subject to the terms of the Panel Arrangements on continuation in office), coterminous with that of the PCC, in line with Rule 21 paragraph (1). The Panel must, from time to time, decide whether the Panel’s exercise of this power would enable

the balanced appointment objective to be, or would contribute to that objective being, met or more effectively met, and if the Panel decides that the exercise of the power would do so, must exercise that power accordingly. At its meeting on 29 June 2012, the Panel resolved to have three additional local authority co-opted Members, to allow it to meet, or more effectively meet the balance appointment objective.

13. A decision of the Panel to co-opt a person who is a member of a local authority in the Hampshire and Isle of Wight Policing area must be a unanimous decision of the Panel and must be notified to the Secretary of State in writing (including the Panel's reasons for deciding that co-opting that person would enable the balanced appointment objective to be, or contribute to the objective being, met or more effectively met).
14. The term of appointment for local authority co-opted members of the Panel runs counter terminus with that of the Police and Crime Commissioner (PCC), subject to annual review to ensure the political proportionality of the PCP is maintained.
15. Councillor Tony Jones is currently appointed as a Local Authority Co-opted Member for the Labour Group until 2024.
- 1.1. Liberal Democrat group leaders across the Hampshire and Isle of Wight policing area were written to on 13 June 2023, via their nominated contact, and asked to propose two collective nominations for co-option to the Panel. The Panel received notification that Councillors Luigi Gregori and David Podger had been selected as the Liberal Democrat Group nominees, and Councillors Jack Davies and John Hutchinson nominated as Deputy Local Authority Co-opted Members.
- 1.2. If the nominated appointments are agreed by the Panel, as recommended, Table 3 demonstrates that the Membership of the Panel for the 2023/24 Municipal year, is politically proportionate for the purposes of the balanced appointment objective.



**REQUIRED LEGAL INFORMATION:**

**Significant Links**

<b>Links to previous Member decisions:</b>	
<u>Title</u>	<u>Date</u>
<b>Direct links to specific legislation or Government Directives</b>	
<u>Title</u>	<u>Date</u>

**Section 100 D - Local Government Act 1972 - background documents**

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

<u>Document</u>	<u>Location</u>
Rules of Procedure of the Hampshire Police and Crime Panel	<a href="http://documents.hants.gov.uk/partnerships/hampshire-pcp/PoliceandCrimePanelRulesofProcedure.pdf">http://documents.hants.gov.uk/partnerships/hampshire-pcp/PoliceandCrimePanelRulesofProcedure.pdf</a>
The Police and Crime Panels (Nominations, Appointments and Notifications) Regulations 2012	<a href="http://www.legislation.gov.uk/ukSI/2012/1433/pdfs/ukSI_20121433_en.pdf">http://www.legislation.gov.uk/ukSI/2012/1433/pdfs/ukSI_20121433_en.pdf</a>

This page is intentionally left blank



HAMPSHIRE &  
ISLE OF WIGHT  
POLICE & CRIME PANEL

**Friday, 12th May, 2023 at 10.00 am  
Held in Ashburton Hall, Winchester  
(Hampshire County Council)**

## **Councillors:**

### Chairman

p Simon Minas-Bound  
(Basingstoke & Deane Borough Council)

### Vice Chairman

p Dave Stewart  
(Independent Co-opted Member)

a Stuart Bailey  
(Hart District Council)  
p Geoffrey Blunden  
(New Forest District Council)  
p Tonia Craig  
(Eastleigh Borough Council)  
p Jason Fazackarley  
(Portsmouth City Council)  
a Philip Lashbrook  
(Test Valley Borough Council)  
a Karen Lucioni  
(Isle of Wight Council)  
p Lesley Meenaghan  
(Hampshire County Council)

p Martin Pepper  
(Gosport Borough Council)  
p Margot Power  
(Winchester City Council)  
a Gwen Robinson  
(Havant Borough Council)  
p Maurice Sheehan  
(Rushmoor Borough Council)  
p Dave Shields  
(Southampton City Council)  
p Seán Woodward  
(Fareham Borough Council)  
a Vacancy  
(East Hampshire District Council)

## **Co-opted Members:**

### Independent Members

p Shirley Young

### Local Authority

p John Gledhill  
p Tony Jones  
a Sarah Vaughan

a – absent    p - present

## **At the invitation of the Chairman:**

Peter Baulf  
Donna Jones  
Pete Jones

Jason Kenny

*Legal Advisor to the Panel  
Police and Crime Commissioner for Hampshire  
Business Programmes & Project Manager, Office of the  
Police and Crime Commissioner  
Chief Executive, Office of the Police and Crime  
Commissioner*

## **BROADCASTING ANNOUNCEMENT**

The Chairman announced that the press and members of the public were permitted to film and broadcast the meeting. Those remaining at the meeting were consenting to being filmed and recorded, and to the possible use of those images and recordings for broadcasting purposes.

### **11. APOLOGIES FOR ABSENCE**

Apologies were received from:

- Cllr Stuart Bailey (Hart District Council)
- Cllr Karen Lucioni (Isle of Wight Council)
- Cllr Gwen Robinson (Havant Borough Council)
- Cllr Sarah Vaughan (Local Authority Co-opted Member)

It was noted that Cllr Ian Ward was in attendance as the deputy for Isle of Wight Council. Cllr Liz Fairhurst was in attendance from Item 7, as the deputy for Havant Borough Council.

### **12. DECLARATIONS OF INTEREST**

Members were able to disclose to the meeting any disclosable pecuniary interest they had in any matter on the agenda for the meeting, where that interest was not already entered in their appointing authority's register of interests, and any other pecuniary or non-pecuniary interests in any such matter that Members wished to disclose.

No declarations were made.

### **13. MINUTES OF THE PREVIOUS MEETING**

The Minutes from the 27 January 2023 meeting were confirmed as a correct record and signed by the Chairman.

### **14. QUESTIONS AND DEPUTATIONS**

No questions or deputations were received by the Panel on this occasion.

### **15. CHAIRMAN'S ANNOUNCEMENTS**

The Chairman noted that Dave McKinney, who had served on the Panel as the representative of East Hampshire District Council from July 2019, did not stand in the recent local elections. The Chairman offered his thanks to Mr McKinney, noting that he had been an active member of the Plan Working Group, and later the Policy and Performance working group.

It was also noted that this would be Cllr Margot Power's last meeting as a Member of the Panel, and the Chairman thanked her for her dedication and

significant contribution to the Panel through both the Finance and the Policy and Performance Working Groups, as well as to the wider work of the Panel.

The Chairman welcomed Cllr Seán Woodward, who had recently been appointed as the representative of Fareham Borough Council. The Chairman offered his thanks to Cllr Joanne Burton, who sat on the Panel the previous year and had been appointed as the deputy Member for Fareham Borough Council for the forthcoming year.

Also welcomed was Cllr Dave Shields, who had been appointed as the representative of Southampton City Council until their AGM.

Thanks were offered to the Commissioner and her team for arranging a Panel visit to the contact and training centre at Netley in June.

The Chairman announced that a new agenda item would be added at item 9, to invite appointments to the Panel's working groups, and that the published item 9, Police and Crime Panel – Work Programme, would now be heard as item 10.

## 16. **POLICE AND CRIME COMMISSIONER'S ANNOUNCEMENTS**

The Chair invited announcements from the Commissioner, who highlighted the following to the Panel:

- The new Chief Constable, Mr Scott Chilton, had joined the force in February. The Commissioner recognised the significant amount of work the new Chief Constable had undertaken during his first eight weeks in post and announced that changes to the operating model of the force, previously discussed with the Panel, were progressing well. The Commissioner also noted the success of Operation Blue Island, which had seen the arrest of and seizure of assets from a significant number of drug dealers across the policing area.
- In February an announcement was made that the Constabulary would re-introduce named, dedicated Police Officers and Police Community Support Officers (PSCO) or Police Officers for every community across Hampshire and the Isle of Wight (IOW).
- The Commissioner had launched the first round of a new initiative, the Commissioner's Emerging Needs Fund, with a focus on rural crime, enabling local groups, organisations and councils to apply for funding to tackle and address crimes which specifically targeted rural areas.
- In March, the PCC launched a new violence against women and girls (VAWG) perpetrator dashboard. The Commissioner further noted the excellent collaborative approach taken by the Police, Local Authorities and third sector organisations within Portsmouth and Southampton, where concerns were most prevalent, in seeking to tackle and prevent VAWG. The PCC had also, in April, allocated £130,000 of funding, alongside securing grant funding from the Ministry of Justice, to provide a nationally leading programme of support to perpetrators of stalking, which would seek to address behaviours and prevent re-offending.
- An open day had recently been held at Winchester Crown Court, for which the PCC's team had provided the communication support and

strategy. Members heard that it had been the most successful crown court open day across the Country, with over 5,000 people attending.

- Since the last meeting, funding had been provided by the PCC and her office to support anti-social behaviour (ASB) and youth crime prevention activities on the Isle of Wight and funding for a dedicated high harm team in the New Forest.
- The mandatory requirement for new police officers to study for a policing degree had been removed, something which the PCC had lobbied for some time. Whilst the degree route was still open for those who wished to access it, it was anticipated that this would save in excess 100,000 hours of policing time per year.

## 17. **POLICE AND CRIME COMMISSIONER - POLICE AND CRIME PLAN PERFORMANCE AND DELIVERY**

The Commissioner addressed a question raised by the Panel in advance of the meeting, following a number of high-profile missing person enquiries recently reported in the press. As one of only five forces across England and Wales to have a Marine Unit, and one of the largest coastlines to police, Members heard that Hampshire and IOW Constabulary were well prepared and had the necessary the capacity and capability to respond to such incidents. The Commissioner further noted that two such cases had occurred in Hampshire, to which the police response was executed quickly and both missing people were found within hours.

A short adjournment was called by the Chairman from 10:45-11:00 to resolve a technical issue.

Cllr Liz Fairhurst joined the meeting at this point, as the deputy member for Havant Borough Council.

The Panel received a presentation from the Commissioner providing an update against delivery of the Police and Crime Plan, with a specific focus on Community Crimes that Matter, through which it was heard that:

- 61% of the objectives within the Police and Crime Plan were evidenced, meaning that, in the PCC's view, those objectives had been met.
- Data shared through the presentation, which evidenced which wards were subject to the most prolific ASB, was used by the PCC to hold the Chief Constable to account for effective policing delivery and improvement. This data was also used by the Commissioner's team to better target interventions which prevented young people from being drawn into criminality.
- The PCC provided funding for the provision of E-Bikes on the IOW, which had increased policing visibility and provided assurance for residents.
- It was considered that the increase in the reporting of sexual offences was a reflection of increased in public confidence.
- Contact from the community through casework reports to the PCC was welcomed, and had supported her oversight and scrutiny of the force.
- The PCC and her office were encouraging local business owners to report incidents of business crime and shoplifting, particularly where there was concern regarding staff safety.

- The Commissioner had sought to support efforts to tackle business crime by bringing in DISC, which was an information sharing platform which could be used by the Police and business owners to share information to prevent crime and identify concerns.
- The PCC further highlighted the business navigator scheme, which was providing targeted intervention for prolific perpetrators of shoplifting and other business crime, with support and funding from Southern Co-op.

Data was provided by the PCC, showing the ethnic representation of the force and how this had changed over previous last 12 months. Also shown were a number of case studies demonstrating the impact of projects commissioned by the PCC.

The Commissioner offered her thanks to the Panel's Policy and Performance Working Group who had, through its most recent meeting, provided greater clarity regarding the information required to support the Police and Crime Plan update, along with feedback on the data and format of the information to be provided. The Commissioner's team commented that it had been a helpful meeting with 28 items raised by the working group to be addressed in the update, which had focussed on identifying what impact the PCC and her office were having through the delivery of the objectives of the Plan.

The Commissioner noted that ONS data, which was requested by the working group, had been provided through a briefing note in advance of the meeting, along with further information on DISC.

The Commissioner tabled to the meeting an example of an update provided to the working group by the previous Commissioner demonstrating delivery against the previous Police and Crime Plan. The Chairman noted, for clarity, that the information tabled was an excerpt of nine documents which had been provided by the previous Commissioner on that occasion, along with the support of a senior performance officer who had answered questions from the working group about project evaluation. This process had provided the Panel with in-depth detail of the progress of delivery during that quarter, and had enabled the Panel to more effectively support and challenge the previous PCC during the public meeting.

The Commissioner felt that the requirements of the Panel had previously been unclear, but committed to work with the Panel to deliver information the Panel required, in the format needed.

Members were invited to comment, through which it was heard that:

- Members requested that the Commissioner bring an update to the next meeting on the recently published PEEL Inspection 2021/22 for Hampshire and IOW Constabulary, particularly focussed on how the Commissioner would be holding the Chief Constable to account for responding to the outcomes of the report. The Commissioner stated that she would be happy to provide an update on progress against the recommendations of the Inspection at each future meeting. The Commissioner further explained that, as well as a monthly 1-2-1 meeting,

she held weekly performance reviews with the Chief Constable and spoke with him on several occasions each week.

- The PCC also agreed to bring to each future meeting an update against the joint performance framework, agreed with the Chief Constable. The Chairman commented that this would provide helpful supporting evidence to the Panel.
- Members noted that they had asked, over a period of more than a year, for baseline data against the deliverable objectives within the plan. Through the Policy and Performance Working Group the Panel had sought to work with the PCC's senior management team to define and refine the information to be presented to the Panel at its public meetings. The working group had also agreed to review a draft of the information to be presented to the meeting and provide feedback, but this was not provided by the OPCC ahead of the meeting.
- The Panel felt that they had been very clear about what information was required and invited the PCC to seek clarity from the Panel if that was not the case. The Commissioner responded by stating that she had requested that the Panel confirm in writing the information they required, and had sought to convey an openness through this approach.
- The Panel recognised the amount of work which had been undertaken by the PCC and her office since her election. Members expressed confidence that the PCC was making significant progress, however they could not evidence this through the information and data which had been provided to the Panel to date.
- The Panel was clear that the intention of requesting this information and data was to support the PCC in the delivery of her Police and Crime Plan objectives, and to provide an opportunity for her to evidence and demonstrate how she was delivering against these for the benefit of residents across Hampshire and the IOW.
- The Panel were keen to continue to work with the PCC and her team to clarify the Panel's requirements.

The Chairman explained that one of the Panel's primary aims, in requesting evidence of delivery of the plan, was not to duplicate work or request additional data where it did not already exist, and this had been clearly communicated with the Commissioner's senior management team.

Members were then invited to raise questions against the Police and Crime Plan Delivery update, through which it was heard that:

- Road safety was becoming an increasing community concern, with residents expressing frustration regarding rat running and road racing. Members also challenged how the Community Speed Watch (CSW) scheme could be adapted to meet the nature of urban road safety challenges. It was noted that whilst funding was available through the road safety fund, there were far fewer CSW groups in urban areas, with the uptake mainly coming from rural and semi-rural communities.
- The Commissioner had full confidence in the Chief Constable and his approach in addressing concerns raised by local communities, including the impact of traffic crime.
- All Police Officers and all staff at the OPCC had recently been re-vetted, in accordance with the National Police Database.



- Resource for the 101 call answering service was still a significant challenge. This had improved for a period, however there were now circa 80 vacancies being recruited for. The Commissioner was supporting the Constabulary to consider alternative options to attract additional interest in vacancies, including expanding the use of agencies to head hunt resource and looking at other potential office bases, to expand the pool of available candidates.

The Chairman closed the discussion by summarising that the Panel needed to be more prescriptive regarding the information it required from the Commissioner to evidence delivery of the Police and Crime Plan. Discussions at the meeting had highlighted that, whilst the information provided by the Commissioner and her team to date had been helpful, it wasn't sufficient enough to enable the Panel to effectively fulfil its responsibilities to scrutinise and support the Commissioner in the delivery of her Plan. The Chairman extended an invitation to the Commissioner to the next meeting of the working group, to enable discussion to be held regarding the data and information the Panel required, and to ensure that a clear agreement could be reached on what would be requested/provided going forward. Following the meeting the Panel would write to the Commissioner to confirm its requirements in a way which was specific, clear and concise.

**RESOLVED:**

That the update on the delivery of the Police and Crime Plan is noted

**18. POLICE AND CRIME PANEL - GOVERNANCE UPDATE**

Members were presented with a report from the Democratic Services Officer to the Panel, proposing an update to the Panel's Informal Complaint Resolution Procedure and Guidance note on the management of unreasonable complainant behaviour.

Members raised a question regarding the disapplication of the Elected Local Policing Bodies (Complaints and Misconduct) Regulations 2012, through which it was heard that the regulations may be disappplied if more than 12 months had passed since the incident giving rise to the complaint, providing no good reason for the delay had been provided.

**RESOLVED**

That the Panel agreed the updated Protocol for the Informal Complaint Resolution Procedure and Guidance note on the management of unreasonable complainant behaviour.

**19. POLICE AND CRIME PANEL - MEMBERSHIP OF WORKING GROUPS**

The Chairman invited the Democratic Services Officer to provide an overview of the current vacancies in the membership of the Policy and Performance Working Group and Complaints Sub-Committee.

It was heard that, as a result of changes to the Membership of the Panel following the recent local elections, there was a vacancy on the Complaints Sub-Committee for a Conservative Member and up to four vacant positions to be filled on the Policy and Performance working group. The officer further explained that the appointments were until the AGM of the Panel in July, at which date Membership of the Panel's working group and sub-committee would be appointed for the new municipal year.

**RESOLVED:**

That Councillor Seán Woodward be appointed to the Complaints Sub-Committee until the Panel's AGM.

20. **POLICE AND CRIME PANEL - WORK PROGRAMME**

Members received a report from the scrutiny officer to the Panel which set out the work programme followed by the Panel during the municipal year.

Following comments from members the Chairman noted that the Estates Strategy would be brought forward for update early in the new municipal year and that Effective and Efficient Policing Delivery would be added as a standing item on the agenda going forward. The Chairman also observed Members interest in an update on how the impact of climate change was being considered by the Commissioner.

**RESOLVED:**

That the work programme was agreed.

---

Chairman, 21 July 2023

## HAMPSHIRE AND ISLE OF WIGHT POLICE AND CRIME PANEL

### Report

<b>Date considered:</b>	21 July 2023
<b>Title:</b>	Police and Crime Panel – Annual Report
<b>Contact:</b>	Democratic Services Officer to the Panel

**Tel:** 0370 779 6176

**Email:** [hampshire.iow.pcp@hants.gov.uk](mailto:hampshire.iow.pcp@hants.gov.uk)

#### **Purpose of this report**

- 1. The purpose of this paper is to present the Police and Crime Panel's draft Annual Report for 2022/23.**

#### **Recommendations**

2. That the Panel receive and agree the draft annual report.
3. That, following the meeting and addition of a foreword from the Chairman, the final report be published and circulated to all local authorities in the Hampshire and Isle of Wight Policing Area.

**REQUIRED LEGAL INFORMATION:**

**Significant Links**

<b>Links to previous Member decisions:</b>	
<u>Title</u>	<u>Date</u>
<b>Direct links to specific legislation or Government Directives</b>	
<u>Title</u>	<u>Date</u>

**Section 100 D - Local Government Act 1972 - background documents**

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

Document

Location



**HAMPSHIRE &  
ISLE OF WIGHT  
POLICE & CRIME PANEL**

**ANNUAL REPORT  
2022-23**

Foreword from the Chairman

(to be added)

DRAFT

## Introduction

Police and Crime Commissioners (PCC) were introduced through the Police Reform and Social Responsibility Act 2011, which significantly changed the arrangements for police accountability and governance in England and Wales. Through this legislation Police and Crime Panels (PCP) were established to provide scrutiny and support to PCCs.

This annual report covers the period 1 June 2022 to 31 May 2023, and the second year of the first term in office of Ms Donna Jones, who was elected to serve as PCC for Hampshire and the Isle of Wight from May 2021 - May 2024.

## The Role of the Police and Crime Commissioner

Nationally, PCCs exist to ensure that the policing needs of their communities are met as effectively as possible, to be the voice of the people and hold the police to account. They are to give the public—to which they are directly accountable—a voice at the highest level of policing. They are expected to do this by:

- securing efficient and effective police for their area;
- appointing the Chief Constable, holding them to account for running the force, and if necessary dismissing them;
- setting the police and crime objectives for their area through a Police and crime plan;
- setting the force budget and determining the precept;
- contributing to the national and international policing capabilities set out by the Home Secretary; and
- bringing together community safety and criminal justice partners, to make sure local priorities are joined up.

Legislation protects the operational independence of the police, making it clear that the Chief Constable retains operational command and control of police officers and staff.

Contact details for the PCC for Hampshire and the Isle of Wight can be found in Appendix 1.

### **The Police & Crime Plan**

The PCC sets out in a Police and Crime Plan the objectives for their term of office. This document is of great importance to the PCP as a point of reference in fulfilling its duty to scrutinise and review the actions and decisions of the PCC. Following review of the draft plan by the PCP at its meeting on 12 November 2021, Ms Jones launched her 'More Police Safer Streets' Crime Plan. Through this plan her key priorities were defined as:

1. 600 more Police Officers by 2023
2. Improve police visibility – bringing policing to your community
3. Tackle anti-social behaviour
4. Making it easier to report crime through 101
5. Prevent young people from committing crime
6. Zero tolerance approach on knife crime
7. Crack down on unauthorised encampments
8. Improved outcomes for victims
9. Targeting rural crime

The Police and Crime plan can be found online at:

<https://www.hampshire-pcc.gov.uk/commissioner/police-crime-plan>

### **The Role of the Police & Crime Panel (PCP)**

The Hampshire and Isle of Wight PCP is a joint scrutiny body who perform a number of functions in relation to the PCC and their role. These include:

- Reviewing the draft Police and Crime Plan
- Scrutinising the PCC's Annual Report
- Reviewing and scrutinising decisions and actions by the PCC
- Reviewing the PCC's proposed Council Tax precept levels
- Maintaining oversight of the PCC and Deputy PCC's (DPCC) Conduct, including consideration of any complaints against their conduct.



- Confirming senior level appointments, including that of the Chief Constable.
- Appointing an acting PCC, if required.

The PCP can require the PCC or their staff to be in attendance at PCP meetings. The PCP can also invite the Chief Constable, and other partners responsible for helping to assist in the delivery of the Police and Crime Plan, to attend meetings of the PCP (although they do not have a statutory duty to attend).

### **Members of the Hampshire and Isle of Wight Police and Crime Panel**

The PCP is made up of representatives from each of the Local Authorities across the Hampshire and Isle of Wight Police area, which includes the cities of Portsmouth and Southampton, the Isle of Wight as well as Hampshire County Council and the 11 Borough and District authorities within it. Each of the 15 councils has its own process for appointing its representative on the PCP.

The 15 local authorities in the Hampshire and the Isle of Wight policing area are:

- Basingstoke and Deane Borough Council
- East Hampshire Borough Council
- Eastleigh Borough Council
- Fareham Borough Council
- Gosport Borough Council
- Hampshire County Council
- Hart District Council
- Havant Borough Council
- Isle of Wight Council
- New Forest District Council
- Portsmouth City Council
- Rushmoor Borough Council
- Southampton City Council

- Test Valley Borough Council
- Winchester City Council

The 15 local authority appointed members are joined by three additional local authority co-opted members, who sit on the PCP in order to better meet the 'balanced appointment objective', and two independent co-opted members, who are appointed through a competitive recruitment process to add to the collective spread of experience and knowledge. The PCP therefore has 20 members; the maximum size allowed by law. All members – appointed and co-opted – have the same status and rights on the PCP.

Membership of the PCP for 2022/23 was as follows:

- Councillor Simon Minas-Bound – **Chairman** (*Conservative, Basingstoke and Deane Borough Council*)
- Dave Stewart – **Vice Chairman** (*Independent Co-opted Member*)
- Councillor Stuart Bailey (*Liberal Democrat, Hart District Council*)
- Councillor Geoff Blunden (*Conservative, New Forest District Council*)
- Councillor Tonia Craig (*Liberal Democrat, Eastleigh Borough Council*)
- Councillor Jason Fazackarley (*Liberal Democrat, Portsmouth City Council*)
- Councillor Phillip Lashbrook (*Conservative, Test Valley Borough Council*)
- Councillor Karen Lucioni (*Independent, Isle of Wight Council*)
- Councillor Lesley Meenaghan (*Conservative, Hampshire County Council*)
- Councillor Martin Pepper (*Liberal Democrat, Gosport Borough Council*)
- Councillor Margot Power (*Liberal Democrat, Winchester City Council*)
- Councillor Gwen Robinson (*Conservative, Havant Borough Council*)
- Councillor Maurice Sheehan (*Conservative, Rushmoor Borough Council*)

- Councillor John Gledhill (*Conservative, Additional Local Authority Co-opted Member*)
- Councillor Tony Jones (*Labour, Additional Local Authority Co-opted Member*)
- Councillor Dave Shields (*Labour, Southampton City Council*)
- Councillor Sarah Vaughan (*Conservative, Additional Local Authority Co-opted Member*)
- Councillor Seán Woodward (*Conservative, Fareham Borough Council*)
- Shirley Young (*Independent Co-opted Member*)

The following Members also served on the PCP during 2022/23:

- Councillor Narinder Bains – until 20 January 2023 (*Conservative, Havant Borough Council*)
- Councillor Joanne Burton – until 12 May 2023 (*Conservative, Fareham Borough Council*)
- Councillor David McKinney – until 4 May 2023 (*Conservative, East Hampshire Borough Council*)
- Councillor Matthew Renyard – until 4 May 2023 (*Labour, Southampton City Council*)
- Councillor Ian Stephens – until 20 July 2022 (*Independent, Isle of Wight Council*)

Contact details for the PCP can be found at Appendix 1.

### **Work Programme of the PCP**

During 2022/23, the PCP undertook its statutory duties and requested to review items at its meetings that related to decisions and actions taken by the PCC. More details are outlined within the table below and full details of the reports can be viewed online, along with recordings of the meetings at:

July 2022 to November 2022:

<https://democracy.hants.gov.uk/ieListMeetings.aspx?Committeeld=185> :

December 2022 to July 2023:

<https://democracy.hants.gov.uk/mgCommitteeDetails.aspx?ID=807>

<u>Meeting Date</u>	<u>Key Agenda Items</u>
8 July 2022	<ul style="list-style-type: none"><li>• PCP Appointments report and Co-option report</li><li>• Chairman and Vice Chairman elected</li><li>• Two public questions received and three deputations heard</li><li>• Announcements from the PCC</li><li>• Update heard on the PCC's office and staffing arrangements</li><li>• Police and Crime Plan delivery update heard</li><li>• Estates Strategy Update provided by the PCC</li><li>• PCP Annual report agreed</li><li>• PCP Annual Complaints report received</li><li>• PCP Financial monitoring and budget agreed</li><li>• Arrangements for and Membership of the PCPs Working Group and Sub-Committee agreed</li><li>• PCP future meetings and work programme considered</li></ul>
2 October 2022	<ul style="list-style-type: none"><li>• Local authority co-opted appointments for the PCP agreed</li><li>• Deputation heard</li><li>• Update from the PCP working group heard</li><li>• Announcements from the PCC</li><li>• Draft Police and Crime Plan reviewed, and recommendations made to the PCC</li><li>• Police and Crime Plan delivery update heard</li><li>• Arrangements for and Membership of the PCPs</li></ul>

	<p>Working Groups agreed</p> <ul style="list-style-type: none"> <li>• PCP future meetings and work programme considered</li> </ul>
27 November 2022	<ul style="list-style-type: none"> <li>• Confirmation Hearing for the appointment to the role of Chief Constable of Hampshire and Isle of Wight Constabulary.</li> <li>• Governance update – agreement that the Panel would be known as the Hampshire and Isle of Wight Police and Crime Panel (previously the Hampshire Police and Crime Panel)</li> </ul>
27 January 2023	<ul style="list-style-type: none"> <li>• Scrutiny of the PCC’s proposed precept, and recommendations made to the PCC</li> <li>• A public question received and a deputation heard</li> <li>• Announcements from the PCC</li> <li>• Police and Crime Plan delivery update heard</li> <li>• Update from the PCP working groups heard</li> <li>• PCP Governance update agreed</li> <li>• PCP future meetings and work programme considered.</li> </ul>
12 May 2023	<ul style="list-style-type: none"> <li>• Announcements from the PCC</li> <li>• Police and Crime Plan delivery update heard</li> <li>• PCP Governance update agreed</li> <li>• PCP future meetings and work programme considered.</li> </ul>

### Complaints Sub-Committee

The Complaints Sub-Committee is responsible for handling complaints made against the PCC (and Deputy PCC if one is appointed) and for informally resolving any non-criminal complaints and conduct matters, including those which may be referred to the PCP by the IOPC. Meetings of the Complaints Sub-Committee are held in public, with an annual report

outlining complaints activity for the previous 12 months presented to the PCP at each Annual General Meeting (AGM).

During 2022/23 the Complaints Sub-Committee met once:

Meeting Date	Purpose
19 May 2023	<p>To review three complaints made against the Police and Crime Commissioner in line with the informal resolution process.</p> <p>To receive a report from the Monitoring Officer to the Panel, outlining any use of their delegated powers when taking a decision either not to record or to dissaply the informal resolution procedure in respect of a complaint, or part thereof, since the Sub-Committee last met.</p>

Papers for these meetings can be viewed online at <https://democracy.hants.gov.uk/ieListDocuments.aspx?CId=808&MId=11159&Ver=4>

Membership of the Sub-Committee for 2022/23 was follows:

- Dave Stewart (Chairman)
- Councillor Stewart Bailey
- Councillor Tony Jones
- Councillor Lesley Meenaghan
- Councillor Seán Woodward

The following Members also served on the Complaints Sub-Committee during 2022/23:

- Councillor Joanne Burton – until 12 May 2023

## Working Groups

The PCP appoints working groups to undertake activities separate to the formal meetings of the PCP, in order to support the business, set out within its work programme. The working groups of the PCP undertake much of the detailed work that would otherwise take up significant time in a formal public meeting. Outcomes of these meetings are reported to the PCP prior to any review of the relevant item on the agenda.

### Policy and Performance Working Group

In July 2022 the PCP introduced a new Policy and Performance Working Group, which amalgamated the previous Plan, Equality and Diversity and Finance Working Groups. The Policy and Performance Working Group meets quarterly to review progress against the implementation of the Police and Crime Plan.

The Policy and Performance working group met on four occasions in 2022/23:

<u>Meeting Date</u>	<u>Purpose</u>
21 September 2022	Within each of the meetings, Members of the working group received update on and scrutinised delivery against the Police and Crime Plan, ahead of each PCP meeting. Meetings were attended by the PCC and/or officers of the OPCC who provided verbal and/or written updates to Members.
14 December 2022	
8 March 2023	
21 June 2023	

Membership of the Police and Crime Policy and Performance Working Group for 2022/23 was as follows:

- Councillor Geoffrey Blunden
- Councillor Simon Minas-Bound
- Councillor Karen Lucioni
- Councillor Margot Power

The following Members also served on the Policy and Performance Working Group during 2022/23:

- Councillor Narinder Bains – until 20 January 2023
- Councillor Matthew Renyard (Chairman) – until 4 May 2023
- Councillor David McKinney – until 4 May 2023

**Precept Task and Finish Group 2023/24**

At its meeting in October 2023 the PCP agreed to appoint a Precept Task and Finish Group 2023/24 in order to scrutinise the PCCs proposed budget and related financial papers, prior to the PCP’s review of the proposed precept in January 2023. The Precept Task and Finish group met on three occasions, with meetings attended by the PCC’s Chief Finance Officer.

<u>Meeting Date</u>	<u>Purpose</u>
16 December 2022	At each meeting the task and finish group received an update on preparation for setting the proposed budget and precept, including an overview of any risks and mitigations identified. Meetings were attended by the PCC’s Chief Finance Officer who provided verbal and/or written information which enabled Members to review and challenge the draft proposals.
12 January 2023	
23 January 2023	

Membership of the Precept Task and Finish Group 2023/24 was as follows:

- Councillor Sarah Vaughan (Chairman)
- Councillor Karen Lucioni
- Councillor Martin Pepper
- Shirley Young



## 2023/24 Outline Work Programme

<u>Meeting Date</u>	<u>Key Agenda Items</u>
21 July 2023 10.00am Winchester	<ul style="list-style-type: none"> <li>• PCP Appointments and Co-option Report</li> <li>• Election of Chair and Vice Chair</li> <li>• Public questions and deputations</li> <li>• PCC Effective and Efficient Policing update</li> <li>• PCC Police and Crime Plan Performance and Delivery update (Tackle unauthorised encampments and targeting rural crime)</li> <li>• PCP Annual Report</li> <li>• PCP Annual Complaints report</li> <li>• PCP Finance Monitoring and budget</li> <li>• PCP Sub-Committee and Working Group arrangements.</li> <li>• PCP future meetings and work programme</li> </ul>
20 October 2023 10.00am Winchester	<ul style="list-style-type: none"> <li>• Public questions and deputations</li> <li>• PCC Annual Report</li> <li>• PCC Effective and Efficient Policing update</li> <li>• PCC Police and Crime Plan Performance and Delivery update (Improving police visibility and easier 101 reporting)</li> <li>• PCP future meetings and work programme</li> </ul>
26 January 2024 10.00am Winchester	<ul style="list-style-type: none"> <li>• Public questions and deputations</li> <li>• PCC precept 2024/25</li> <li>• PCC Effective and Efficient Policing update</li> <li>• PCC Police and Crime Plan Performance and Delivery update (Zero tolerance on knife crime)</li> </ul>

	<ul style="list-style-type: none"><li>• PCP future meetings and work programme</li></ul>
15 March 2024 10am Winchester	<ul style="list-style-type: none"><li>• Public questions and deputations</li><li>• PCC Effective and Efficient Policing update</li><li>• PCC Police and Crime Plan Performance and Delivery update (Crimes that hurt you most)</li><li>• PCP future meetings and work programme</li></ul>

DRAFT

## Contact Details

Hampshire County Council is the Host Authority for the Hampshire and Isle of Wight Police and Crime Panel (PCP) on behalf of the 15 local authorities across the Policing area. The PCP can be contacted via:

Hampshire and Isle of Wight Police and Crime Panel  
C/O Members Services  
Elizabeth II Court South, The Castle  
Hampshire County Council  
Winchester  
SO23 8UJ

Telephone: 0370 779 6176

Email: [Hampshire.iow.pcp@hants.gov.uk](mailto:Hampshire.iow.pcp@hants.gov.uk)

Website:

<https://www.hants.gov.uk/aboutthecouncil/governmentinhampshire/polic-e-crime-panel>

Papers for all meetings held in public are published online. Meetings are broadcast live and members of the press and public are also welcome to observe meetings in person. Dates and details for future meetings of the Panel can be found online at

<https://democracy.hants.gov.uk/ieListMeetings.aspx?Committeeld=807>

Members of the public are encouraged to ask questions of the PCP and can also make a request to speak (make a deputation) at any meeting of the full Panel:

<https://www.hants.gov.uk/aboutthecouncil/governmentinhampshire/polic-e-crime-panel/get-involved>

The Police and Crime Commissioner for Hampshire and the Isle of Wight can be contacted via:

Office of the Police Crime Commissioner for Hampshire and the Isle of Wight

The Long Barn, Dean Estate

Wickham Road

Fareham

PO17 5BN

Telephone: (01962) 871595

Email: [opcc@hampshire.pnn.police.uk](mailto:opcc@hampshire.pnn.police.uk)

Website: [www.hampshire-pcc.gov.uk](http://www.hampshire-pcc.gov.uk)

DRAFT

## HAMPSHIRE AND ISLE OF WIGHT POLICE AND CRIME PANEL

### Report

<b>Date:</b>	21 July 2023
<b>Title:</b>	Annual Complaints Report 2022/23
<b>Report From:</b>	Democratic Services Officer to the Panel

**Tel:** 0370 779 6176

**Email:** [Hampshire.iow.pcp@hants.gov.uk](mailto:Hampshire.iow.pcp@hants.gov.uk)

### Purpose of this Report

1. The purpose of this report is to provide the Hampshire and Isle of Wight Police and Crime Panel (PCP) with an overview of the work undertaken by the PCP's Complaints Sub-Committee (the Sub-Committee) over the previous 12 calendar months.

### Recommendation(s)

2. **That the annual complaints report is noted.**

### Contextual information

3. The PCP is responsible for handling complaints made against the Police and Crime Commissioner for Hampshire (PCC) and the Deputy Police and Crime Commissioner (DPCC), and for informally resolving non-criminal complaints, as well as complaints or conduct matters that are referred back to the Panel by the Independent Office for Police Conduct (IOPC).
4. The PCP is also required to forward any 'serious' complaint it receives against the PCC/DPCC to the IOPC. The definition of a 'serious' complaint is 'a qualifying complaint made about conduct which constitutes or involves, or appears to constitute or involve, the commission of a criminal offence', as per paragraph 2(6) of Schedule 7 to the Police Reform and Social Responsibility Act 2011.
5. At its meeting on 19 October 2012, the PCP agreed protocols for how it would handle such complaints. The complaints protocol is reviewed regularly to

determine if any amendments need to be made. The current version was revised and agreed at the 12 March 2023 meeting and can be viewed on the PCP's web pages:

<https://documents.hants.gov.uk/partnerships/hampshire-pcp/PCP-ProtocolfortheInformalComplaintsProcedure.pdf>

6. Should the Monitoring Officer to the PCP, in consultation with the Chairman of the Sub-Committee, consider a complaint, or part thereof, does not properly fall within the responsibility of the PCP then the complaint will not be recorded, and the complainant notified in writing of the grounds on which the decision was made.
7. Recorded complaints will be subject to an 'informal resolution' process, as described in the complaints procedure. Prior to initiating the informal resolution process the Monitoring Officer, in consultation with the Chairman of the Sub-Committee, will consider the suitability of the complaint, or part thereof, for disapplication within the meaning of section 15 of the Elected Local Policing Bodies (Complaints and Misconduct) Regulations 2012.

### **Complaints Sub-Committee**

8. The Membership of the Complaints Sub-Committee during the 2022/23 municipal year was as follows:

- David Stewart – Independent Co-opted Member (Chairman)
- Councillor Stewart Bailey (Liberal Democrat)
- Councillor Joanne Burton (Conservative) – until 12 May 2023
- Councillor Tony Jones (Labour)
- Councillor Lesley Meenaghan (Conservative)
- Councillor Seán Woodward (Conservative) – from 12 May 2023

9. The Sub-Committee received legal advice from Portsmouth City Council.

### **Complaints Activity – June 2022 to June 2023**

10. 11 potential complaints against the PCC, Donna Jones, were received by the delegated officer between 23 June 2022 and 22 June 2023 (see Table 1). Of these 11 complaints, 6 were considered not to properly fall within the

responsibility of the PCP and were not recorded. No complaints were received against the DPCC.

The Complaints Sub-Committee met on two occasions during the last 12 months. Further details of the date and papers for this meeting can be viewed online:

<https://democracy.hants.gov.uk/ieListMeetings.aspx?Committeeld=808>

11. A summary of complaints activity can be found in Table 1.

<b>Complaints Received – Delegated Officer</b>	<b>2022-23</b>	<b>2021-22</b>	<b>2020-21</b>
<b>Potential complaints received against PCC</b>	<b>11</b>	<b>13</b>	<b>10</b>
- Not recorded as a complaint	6	10	8
- Recorded as a complaint	5	3	2
- Recorded as a potential 'serious' complaint	0	0	0
<b>Potential complaints received against DPCC</b>	<b>0</b>	<b>4</b>	<b>0</b>
- Not recorded as a complaint	0	0	0
- Recorded as a complaint	0	4	0
- Recorded as a potential 'serious' complaint	0	0	0

*Table 1*

### **Complaint Outcomes – June 2022 to June 2023**

12. As of 22 June 2023:

- No complaints were on-going.
- No complaints had been referred to the IOPC.
- The informal resolution process was dis-applied in respect of one complaint.
- Four complaints had been informally resolved without further action.

13. A summary of the outcomes from those complaints recorded can be found in Table 2:

	<b>2022-23</b>	<b>2021-22</b>	<b>2020-21</b>
<b>Complaints Conclusions - PCC</b>			
Informal resolution process dis-applied	1	1	1
Referred to the IOPC	0	0	0
Informally resolved without further action	4	1	0

Informally resolved without further action, with recommendation to the PCC	0	0	1
Informally resolved with action plan	0	1	0
Complaint still ongoing	0	0	0
Complaint withdrawn by complainant	0	0	0
<b>Complaints Conclusions - DPCC</b>			
Informal resolution process dis-applied	0	0	0
Referred to the IOPC	0	0	0
Informally resolved without further action	0	0	0
Informally resolved without further action, with recommendation to the PCC	0	3	0
Informally resolved with action plan	0	0	0
Complaint still ongoing	0	0	0
Complaint withdrawn by complainant	0	1	0

*Table 2*

### **Unreasonable Complainant Behaviour – June 2022 to June 2023**

14. Usually, complaints reviewed by the Sub-Committee are subject to a straightforward process, but in a small number of cases complainants may begin to pursue their cases in a way that can get in the way of reviewing the complaint or unfairly take officers supporting the Sub-Committee away from their other duties. Similarly, complainants who have had their complaints resolved by the Sub-Committee may continue to pursue their complaint, or request outcomes to their case that the Sub-Committee is not capable or is unwilling to grant.
  
15. If a complainant's behaviour adversely affects the Sub-Committee's ability to undertake their responsibilities or the work of any of the PCP's supporting officers, the Monitoring Officer, in consultation with the Chairman of the Sub-Committee, may decide to restrict the contact that person has with the PCP, the Sub-Committee, its members and any officer supporting the PCP. Any decision taken to apply contact restrictions is formally reported to the Sub-Committee at its first meeting following the date of the determination.
  
16. When imposing a restriction on access a specified review date is given. The Sub-Committee will review the restrictions on or before the review date. Generally, once that date has been reached, any restrictions are lifted and relationships returned to normal unless there are good grounds to extend the restriction. Further details of management of unreasonable complainant behaviour by the PCP can be found online at



<https://documents.hants.gov.uk/partnerships/hampshire-pcp/PoliceandCrimePanelGuidanceNoteManagementUnreasonableComplainantBehaviour.pdf>

17. It was not necessary to apply contact restrictions, as a result of unreasonable complainant behaviour, during the previous 12 months.

**REQUIRED LEGAL INFORMATION:**

**Significant Links**

<b>Links to previous decisions:</b>	
<u>Title</u>	<u>Date</u>
<b>Direct links to specific legislation or Government Directives</b>	
<u>Title</u>	<u>Date</u>
<a href="#">Police Reform and Social Responsibility Act 2011 (legislation.gov.uk)</a>	September 2011
<a href="#">The Elected Local Policing Bodies (Complaints and Misconduct) Regulations 2012 (legislation.gov.uk)</a>	January 2012

**Section 100 D - Local Government Act 1972 - background documents**

**The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)**

Document

Location

## HAMPSHIRE POLICE AND CRIME PANEL

### Report

<b>Date:</b>	21 July 2023
<b>Title:</b>	Police and Crime Panel – Financial Monitoring leading to 2024/25 grant budget agreement
<b>Report From:</b>	Jonathan Trayer, Financial Planning Manager

**Email:** [jonathan.trayer@hants.gov.uk](mailto:jonathan.trayer@hants.gov.uk)

### Purpose of this Report

1. The Police Reform and Social Responsibility Act 2011 (“the Act”) requires the Police and Crime Panel (PCP) to make arrangements regarding the manner in which funds paid by the Secretary of State are used to meet the costs of the Panel.
2. The purpose of this paper is to report the final position against the 2022/23 budget, the part year performance against the 2023/24 budget for the Police and Crime Panel and a proposed budget for the panel for 2024/25. The timing of this annual report was brought forward in 2021/22 to meet the requirements of the Home Office to claim by 31 July the second and final grant relating to the financial year just ended. If required, the Panel will be updated later in the year regarding the financial position for the current year and the proposed budget for next financial year. The grant claim needs to include a performance report, which is presented at item 12 of this agenda as the Panel’s Annual Report.

### Recommendations

The Panel is recommended to:

3. Note the final financial position for 2022/23.
4. Note the current performance against the budget for this financial year.
5. Agree the proposed budget for the panel for 2024/25, subject to confirmation of the Government grant for 2024/25.

### Contextual Information

6. The Government made available a grant of £71,700 for the full year for 2022/23 (based on 20 Panel members). The total costs of running the Panel were contained within the Government funding.
7. The grant is paid by the Home Office in two instalments over the year. Only spend relating to the two six-month periods can be claimed. Spend in

excess of the grant would need to be funded by the authorities in equal shares unless agreed otherwise.

8. The grant value for 2023/24 has not yet been confirmed by the Home Office. For the purposes of this report a budget of £71,700 is assumed to be available for the full year (the same amount as 2022/23). For the purposes of proposing a budget for the Panel for 2024/25 the same amount of grant is assumed for 2024/25.
9. The budget is based on the assumption that there will normally be four meetings of the Panel per year. Any decision to increase the number of Panel meetings will have an impact on the total estimated costs.
10. Another factor which impacts on the cost of supporting the Panel is the number of complaints which the PCP is required to consider.
11. The largest cost to the budget is the officer time spent in support of the PCP and its working groups. An analysis of time spent in prior years together with a view of forward expectations was used to calculate support costs and assist with budget estimates. This information has been used as the basis of the fixed support service charges as explained in section 18.

#### **Final Financial Position for 2022/23**

12. Appendix 1 shows the 2022/23 final spend against the budget set for that year. In total £70,826 of the £71,700 available grant was required and has been claimed. This equated to an underspend of £874 against the budgeted amount of £71,700.
13. An overspend against the printing and stationary of £937 is mostly attributable to the PCP logo redesign £847, a one-off cost following the change of the name of the Panel to reflect the change in name of the force area. Printing costs are mainly driven by meetings of the Panel and during 2022/23 there were, in addition to the four normal meetings of the Panel, two additional meetings of the full Panel to hold a confirmation hearing for the Chief Constable and the Deputy Police and Crime Commissioner. A meeting of the Complaints Sub-Committee was also held during 2022/23, meetings of which are held in public.
14. The balance of the overall underspend against the grant related to lower members training costs and minor variations against a number of budget lines.

#### **Current Financial Position 2023/24**

15. Appendix 2 shows the 2023/24 projected spend against the budget set out for the year. It forecasts that all of the £71,700 budgeted available grant will be used.
16. A fixed annual charge for support services has previously been agreed which has greatly simplified the approach to budgeting and forecasting. The fixed charge was calculated using time analysis from prior years together with a view of forward expectations linked to the work

programme of the panel. This is kept under review and no significant change in overall officer time is currently anticipated.

17. Legal and Complaints Handling costs predominately arise from work associated with complaints to the Police and Crime Panel. As future levels of complaints cannot be predicted, the projected costs for 2023/24 have remained as per the budgeted amount. Additional legal costs may arise from support provided by the legal adviser to meetings of the Panel, including participation in meetings, as well as costs associated with requests made under the Freedom of Information Act 2000 and other compliance matters.
18. All other areas are projected to be either in line with the agreed budget figures or, where variances against the budgeted amounts occur, the values are minimal.
19. In the event of any additional Special Responsibility Allowances being required at a later date, the level of support services and the associated charge may need to be reviewed to ensure that the overall costs of the PCP do not exceed the funds available.

#### **Legal Support to the Panel**

20. 2023/24 is the final year under the current contractual arrangements. Formal notice will be issued to the current provider, Portsmouth City Council, in September, in accordance with the terms of business, and a retender process is expected to commence by January 2024. Given current inflation levels and an increased draw on legal support by the Panel in recent years, it is anticipated that the annual value of the contract will be reviewed and potentially increased. It should be noted that legal costs are charged on a usage basis and therefore, in any given year, the full contractual amount may not be claimed.

#### **Proposed budget for 2024/25**

21. Appendix 2 also shows a proposed budget for 2024/25 which assumes the Government grant is unchanged and with expenditure likely to remain at similar levels.

**POLICE AND CRIME PANEL**

**Final Budget Position for 2022/23**

<b>ITEM</b>	<b>2022-23 Budget</b>	<b>2022-23 Actuals</b>	<b>Variance</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Travelling – Members	500	0	(500)
<u>Special Responsibility Allowances</u>			
Chair	0	0	0
Co-opted Members	1,400	773	(627)
Members Training	1,500	700	(800)
Printing & Stationery	200	1,137	937
Refreshments	450	0	(450)
Room Hire + other expenses e.g. web costs	1,300	1,565	265
Miscellaneous expenses	100	845	745
Legal and Complaints Handling Costs	11,450	11,197	(253)
Communications & Web Team	1,400	1,400	0
Democratic, Policy & Scrutiny	48,000	48,000	0
Finance & Budget Support	5,200	5,200	0
Officer travel	200	9	(191)
<b>Totals</b>	<b>71,700</b>	<b>70,826</b>	<b>(874)</b>
Grant	71,700	70,826	(874)

## Appendix 2

<b>ITEM</b>	<b>2023/24 Budget</b>	<b>2023/24 Actuals Q1 (April – June)</b>	<b>2023/24 Projected</b>	<b>2024/25 Proposed Budget</b>
	£	£	£	£
Travelling – Members	500	(28)	500	500
<u>Special Responsibility Allowances</u>				
Co-opted Members	1,400	127	1,400	1,400
Members Training	1,500	0	1,500	1,500
Printing & Stationery	200	34	200	200
Refreshments	450	0	450	450
Room Hire + other expenses e.g. web costs	1,300	0	1,300	1,300
Miscellaneous expenses	100	0	100	100
Legal and Complaints Handling Costs	11,450	0	11,450	11,450
Communications & Web Team	1,400	350	1,400	1,400
Democratic, Policy & Scrutiny	48,000	12,000	48,000	48,000
Finance & Budget Support	5,200	1,300	5,200	5,200
Officer travel	200	0	200	200
<b>Totals</b>	<b>71,700</b>	<b>13,783</b>	<b>71,700</b>	<b>71,700</b>
Grant	71,700		71,700	71,700
<b>Shortfall / (Surplus)</b>	<b>0</b>		<b>0</b>	<b>0</b>

**REQUIRED LEGAL INFORMATION:**

**Significant Links**

<b>Links to previous Member decisions:</b>	
<u>Title</u> <a href="#">Agenda for Hampshire Police and Crime Panel (Statutory Joint Committee) on Friday, 8th July, 2022, 10.00 am   About the Council   Hampshire County Council (hants.gov.uk)</a>	<u>Date</u> 8 July 2022
<b>Direct links to specific legislation or Government Directives</b>	
<u>Title</u> <a href="#">Police Reform and Social Responsibility Act 2011 (legislation.gov.uk)</a>	<u>Date</u> 15 September 2011



## HAMPSHIRE AND ISLE OF WIGHT POLICE AND CRIME PANEL

### Report

<b>Date considered:</b>	21 July 2023
<b>Title:</b>	Sub-Committee and Working Group Arrangements
<b>Contact:</b>	Democratic Services Officer to the Panel

**Tel:** 0370 779 6176

**Email:** [hampshire.iow.pcp@hants.gov.uk](mailto:hampshire.iow.pcp@hants.gov.uk)

### Purpose of this Report

1. The purpose of this paper is to set out the proposed arrangements and membership a Complaints Sub-Committee, Policy and Performance Working Group and Precept 2024/25 Task and Finish Group to operate under the Hampshire and Isle of Wight Police and Crime Panel (PCP).

### Recommendations

2. That the Panel agree the continuation of the Complaints Sub-Committee and the Policy and Performance Working Group for the 2023/24 municipal year, in accordance with the updated Terms of Reference set out in appendix one and appendix two of this report.
3. That the Panel agrees to appoint a Precept 2024/25 Task and Finish Group, in accordance with the Terms of Reference set out in appendix three of this report.
4. That the Panel agree the membership of the Complaints Sub-Committee, Policy and Performance Working Group and Precept 2024/25 Task and Finish Group for the 2023/24 municipal year.
5. That the Panel notes that the agreed terms of reference for the Sub-Committee and Working Groups will be published on the Panel's website following the meeting.

## **Sub-Committee and Working Groups**

### **Complaints Sub-Committee**

6. The PCP is responsible for handling complaints made against the Police and Crime Commissioner for Hampshire and Isle of Wight (PCC), and for informally resolving non-criminal complaints, as well as complaints or conduct matters that are referred back to the Panel by the Independent Office for Police Conduct (IOPC).
7. At its meeting on 19 October 2012, the PCP agreed that all complaints received should be considered by a Complaints Sub-Committee. An updated terms of reference for this Sub-Committee are attached as appendix one.
8. This Sub-Committee meets on an ad hoc basis. In the previous year, the Sub-Committee met on two occasions.
9. The Sub-Committee is appointed on a politically proportionate basis and is made up of five members. Membership includes one of the PCP's two independent co-opted Members, who shall be appointed Chairman.
10. It is suggested that, as in previous years, the Chairman of the Panel will not be a member of this Sub-Committee. This will enable the Chairman to be independent of the process should an issue relating to the handling or outcome of a complaint arise.
11. It is recommended that the membership of this working group remain at five members.

### **Policy and Performance Working Group**

12. In July 2022, the PCP introduced a Policy and Performance Working Group, to enhance the PCP's scrutiny of delivery of the Police and Crime Plan by the PCP, through undertaking an in-depth review of performance. An updated terms of reference for the working group are attached as appendix two.
13. The working group meets on a quarterly basis, with meetings scheduled in advance, and reports back to each meeting of the full Panel.
14. It is recommended that the membership of this working group be set at five members.

### **Precept 2024/25 Task and Finish Group**

15. At a meeting of the Panel on 8 July 2022 it was agreed that a Task and Finish Group meet between November and January each year to review the Commissioner's draft budget and precept proposals.
16. The terms of reference for the Task and Finish Group is set out in appendix three of this report.
17. It is proposed that the Task and Finish Group meet a minimum of three times between October 2023 and January 2024, with additional meetings scheduled in advance as required.
18. It is proposed that the Task and Finish Group be formed of up to five members and should, where possible, seek to be a cross party group and include at least one of the PCP's Independent Co-opted Members within its membership.

**Section 100 D - Local Government Act 1972 - background documents**

**The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)**

<u>Document</u>	<u>Location</u>
N/A	N/A



## COMPLAINTS SUB-COMMITTEE

### TERMS OF REFERENCE

#### 1. Role and Purpose of the Complaints Sub-Committee

The Complaints Sub-Committee (the Sub-Committee) is a permanent Sub-Committee of the Hampshire and Isle of Wight Police and Crime Panel (PCP), with membership agreed annually at the Panel's Annual General Meeting (AGM).

The PCP is responsible for handling complaints made against the Police and Crime Commissioner (PCC) and Deputy Police and Crime Commissioner (DPCC), should one be appointed. The Complaints Sub-Committee's purpose is to review and determine all complaints made against the PCC and DPCC in line with the Panel's complaints protocols.

#### 2. Scope of the Complaints Sub-Committee

##### *Objectives:*

1. To review and determine any complaint received against the PCC or DPCC which makes allegations of a breach of the PCC's code of conduct, in line with the PCP's complaints protocols. In discharging their duties, the Sub-Committee shall have regard to:

- The Code of Conduct of the PCC/DPCC;

- Whether the complaint discloses a specific conduct failure on the part of the PCC/DPCC, identifiable within the Code of Conduct of the PCC/DPCC, or whether it relates to operational matters of the Constabulary, and operational policing matters in which the PCC has no authority;
- The remedies available to it;
- All other relevant considerations.

In undertaking their responsibilities, the Sub-Committee will consider how any action plan or recommendation made following determination of a complaint will seek to resolve a complaint, and support the PCC in avoiding future complaints of a similar nature.

*Exclusions:*

The Sub-Committee will only consider complaints which appear to be qualifying complaints within the meaning of section 31(1)(a) of the Police Reform and Social Responsibility Act 2011.

In accordance with the Elected Local Policing Bodies (Complaints and Misconduct) Regulations 2012 and any amending legislation, the Complaints Sub-Committee may not conduct an investigation. The Complaints Sub-Committee may exercise its delegated powers to require the person complained against to provide information or documents, or attend before it to answer questions or give evidence, as this will not be regarded as an investigation. However, any other step intended to gather information about the complaint, other than inviting the comments of the complainant and the person complained against, will be likely to amount to investigation.

If, at any stage, the IOPC informs the PCP that they require the complaint to be referred to them, the Sub-Committee will do so on behalf of the PCP. If matters come to light during the resolution process which indicates the commission of a criminal offence,

the complaint must be referred to the IOPC by the Sub-Committee as a potential 'serious complaint' and any resolution process suspended.

### **3. Method**

The Sub-Committee shall meet on an ad-hoc basis in response to complaints activity, in accordance with the 'complaints protocol'.

As a Sub-Committee of the Panel, Access to Information rules for the public will apply to these meetings. Circulation of agendas and minutes will be in accordance with Rule 4 of the Panel's Rule of Procedure.

At each meeting consideration will be given as to whether, under the provisions of Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985, the press and public should be excluded for the consideration and determination of the complaint/s, on the grounds that the reports(s) may contain or there may otherwise be disclosed information which is defined as exempt in Part 1 of Schedule 12A to the Local Government Act 1972, where the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

At any stage, members of the Sub-Committee or their supporting officers may seek legal advice from the Panel's legal adviser.

### **4. Membership**

The Membership of the Sub-Committee shall be determined at each Annual General Meeting (AGM) of the Panel.

The Sub-Committee shall be appointed on a politically proportionate basis and made up of five members. Membership

shall include one of the PCP's two independent co-opted Members, who shall be appointed Chairman.

If during any meeting of the Sub-Committee, the Chairman after counting the number of members present declares that there is not a quorum<sup>1</sup> present, the meeting shall stand adjourned. The consideration of any business not transacted shall be adjourned to a time fixed by the Chairman.

## **5. Outcomes**

The Complaints Sub-Committee will provide an annual report to the AGM of the PCP, held in public, setting out complaint activity during the previous 12 calendar months.

---

<sup>1</sup> The Quorum for meetings of the Sub-Committee is three Members, in accordance with the Local Government Act 1972.

## Annexe

### Background

The PCP is responsible for handling complaints made against the PCC, and for informally resolving non-criminal complaints, as well as complaints or conduct matters that are referred back to the Panel by the Independent Police Complaints Commission. In 2012, the PCP agreed that all complaints received should be considered by a Complaints Sub-Committee, in accordance with its agreed 'Complaints protocol'.

Further information can be found online:

<https://www.hants.gov.uk/aboutthecouncil/governmentinhampshire/police-crime-panel/complaints/complain-police-crime-commissioner>





## POLICY AND PERFORMANCE WORKING GROUP

### TERMS OF REFERENCE

#### 1. Role and Purpose of the Policy and Performance Working Group

The Policy and Performance Working Group (the Working Group) is a permanent Working Group of the Hampshire and Isle of Wight Police and Crime Panel (PCP), with membership agreed annually at the PCP's Annual General Meeting (AGM).

The Working Group's purpose is to support the PCP in their statutory responsibility to scrutinise delivery of the Police and Crime Commissioner's (PCC) Police and Crime Plan.

#### 2. Scope of the Policy and Performance Working Group

##### *Objectives:*

1. To review the draft Police and Crime Plan, ahead of its scrutiny by the PCP. Through this activity members of the Working Group will make suggestions to the PCP on areas of scrutiny against the draft plan. This responsibility also extends to reviewing any subsequent updates to the Police and Crime Plan as required.
2. To review progress against delivery of the objectives of the Police and Crime Plan. At each meeting the Working Group will

receive a detailed update from the PCC on delivery against specific objectives within the Police and Crime Plan, as defined within the PCP's Work Programme. Through this activity members of the Working Group will make suggestion to the PCC on information to be presented at meetings of the full Panel and to the PCP on areas of scrutiny.

3. To review progress against activity and initiatives, driven by the Police and Crime Commissioner, to enhance equality and diversity through delivery of their Police and Crime Plan. Key activities include:

- Receiving updates on matters of concern and interest from the Office of the Police and Crime Commissioner (OPCC).
- Making suggestions to the PCP upon areas for note or further scrutiny.
- Reviewing and monitoring the PCC's response to any recommendations made by the PCP in respect of equality and diversity.

4. To take a lead on the PCP's proactive scrutiny work programme. Key activities include:

- Making recommendations to the PCP upon themes for proactive scrutiny reviews.
- Drafting the scope for proactive scrutiny sessions, including the identification of witnesses to approach for written and oral evidence, and lines of enquiry for the review.
- Reviewing written evidence received and identifying lines of enquiry.
- Leading the drafting of scrutiny reports prior to agreement by the PCP, including the identification of areas of conclusion and recommendation.
- Reviewing and monitoring the PCC's response to the recommendations of PCP scrutiny reports.

To monitor progress against the delivery of the budget. Key activities will include reviewing and receiving update against the Medium Term Financial Strategy, monitoring in year financial performance and maintaining an oversight of the financial impact of any significant projects or activity.

In undertaking their responsibilities, the Working Group will consider how outcomes from their work will enable the PCP to enhance the effectiveness of their scrutiny and support of the PCC in the delivery of the Police and Crime Plan, inform and enhance equality and diversity across Hampshire and the Isle of Wight and support the PCP to comply with their duty under schedule 5 of the Police Reform and Social Responsibility Act 2011, to deliver effective financial scrutiny of the PCC.

*Exclusions:*

The Working Group will only consider matters which relate to the role and duties of the PCC, and not those which specifically regard the operational delivery of Hampshire and Isle of Wight Constabulary or the responsibility of other statutory bodies.

### **3. Method**

The Working Group will meet a minimum of four times per year, with additional meetings arranged with the agreement of the Chairman if required. The four scheduled meetings will take place approximately six weeks before date of the full PCP meetings. As a Working Group, meetings will be informal and not be held in public, therefore Access to Information rules for the public will not apply to these meetings.

The Working Group may call on any member of the PCP to join them as an 'expert' adviser, in order to support the effective discharge of their responsibilities.

Where the Working Group requires further information from the PCC in order to enhance the efficiency of their work, such information will be requested.

Additionally, members of the Working Group or their supporting officers may seek advice from officers of the lead authority for the PCP or from other local authorities within the policing area, as appropriate.

Members of this Working Group will usually represent the PCP at conferences and events hosted by the OPCC and other organisations which relate to the areas of responsibility of the Working Group.

#### **4. Membership**

Membership for the year is determined at each AGM of the PCP.

The Working Group shall be formed of five members. All Members of the PCP are eligible for membership and although, political proportionality is not required, where possible the PCP should seek to maintain cross-party representation.

The Working Group may request additional members of the PCP to contribute to the activities of the Working Group as they find advantageous in the course of their considerations. The Working Group may also invite representatives of the OPCC or other expert advisers to attend meetings in order to provide advice. Any such attendees will not be full members of the Working Group.

#### **5. Outcomes**

The Working Group will provide draft reports and updates, including proposed recommendations, to the PCP for consideration at formal Panel meetings.



## PRECEPT 2024/25 TASK AND FINISH GROUP

### TERMS OF REFERENCE

#### 1. Role and Purpose of the Group

The Precept Task and Finish Group is established to support the Hampshire and Isle of Wight Police and Crime Panel (PCP) in their statutory responsibility to scrutinise the Police and Crime Commissioner's (PCC) proposed precept for 2024/5.

#### 2. Scope of the Task and Finish Group

*Objectives:*

To review and interrogate supporting information prepared by the PCC and their office (including the budget and related financial papers), in advance of consideration, by the PCP, of the PCC's proposed precept.

The Task and Finish Group will prepare an update to the full Panel, in advance of their review of the proposed precept, which will include proposed areas for scrutiny, to support the PCP to enhance its scrutiny of the precept proposed.

Members of the Task and Finish Group will receive progress updates from the PCC leading up to the precept setting and may suggest appropriate information to be presented to the full Panel to enable them to comply with their duty under schedule 5 of the

Police Reform and Social Responsibility Act 2011, to deliver effective financial scrutiny of the PCC and reach an informed decision when considering the proposed precept.

*Exclusions:*

The Task and Finish Group will focus their scrutiny on matters which relate to the role and duties of the PCC, and not those which specifically regard the operational delivery of Hampshire and Isle of Wight Constabulary or the responsibility of other statutory bodies.

### **3. Method**

The Task and Finish Group will meet a minimum of three times between November 2023 and January 2024, with additional meetings scheduled in advance as required. As a Task and Finish Group of the Panel, meetings will be informal and will not be held in public, and access to information rules for the public will not apply to these meetings.

The Task and Finish Group may call on any member of the PCP to join them as an 'expert' adviser, in order to support the effective discharge of their responsibilities.

Where the Task and Finish Group requires further information in order to enhance the efficiency of their work, such information will be requested.

Additionally, members of the Task and Finish Group or their supporting officers may seek advice from officers of the administrative authority for the PCP, as appropriate.

### **4. Membership**

Membership for the year is to be determined at the PCP's Annual General Meeting (AGM), where members can volunteer for

nomination to the Task and Finish Group, with the final membership agreed by the PCP.

The Task and Finish Group shall be formed of up to five members. All members of the PCP are eligible for membership and the Task and Finish Group should, where possible, seek to be a cross-party group and include at least one of the PCP's Independent Co-opted Members within its membership.

The Task and Finish Group may request additional members of the PCP to contribute to the activities of the group as they find advantageous in the course of their considerations. The Task and Finish Group may also invite representatives of the PCC's office or other expert advisers to attend meetings in order to provide advice, but these members will not be full members of the group.

## **5. Outcomes**

The Task and Finish Group will provide a summary report to the PCP at its meeting in January 2024, outlining the groups review of the proposed precept and will present the PCP with proposed areas of scrutiny for consideration in their review of the PCC's proposed precept.

This page is intentionally left blank



## HAMPSHIRE AND ISLE OF WIGHT POLICE AND CRIME PANEL

### Report

<b>Date:</b>	21 July 2023
<b>Title:</b>	Work Programme
<b>Report From:</b>	Democratic Services Officer to the Panel

**Tel:** 0370 779 6176    **Email:** [Hampshire.iow.pcp@hants.gov.uk](mailto:Hampshire.iow.pcp@hants.gov.uk)

#### **Purpose of this Report**

1. The purpose of this report is to set out the work programme for the Panel for the 2023/24 municipal year.

#### **Recommendation**

2. **That the work programme, subject to any recommendations made at the meeting, is agreed.**

#### **Legislative Context**

3. It is for the Panel to determine its number of meetings. It is anticipated that the Panel will require a minimum of four ordinary meetings in public in each municipal year to carry out its functions.
4. In addition to the scheduled ordinary meetings, additional meetings may be called from time to time, in accordance with the Panel's Rules of Procedure (see Rule 1).
5. The Panel may also be required to hold additional meetings should the Commissioner wish to appoint to specific posts within their staff, or should a non-serious complaint be made against the Commissioner which requires the full Panel to consider it.

## REQUIRED LEGAL INFORMATION:

### Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

Document

Location

Rules of Procedure

<https://documents.hants.gov.uk/partnerships/hampshire-pcp/PoliceandCrimePanelRulesofProcedure.pdf>

WORK PROGRAMME – POLICE AND CRIME PANEL

Appendix One

Item	Issue	Item Lead	Status and Outcomes	21 July 2023 - AGM	20 October 2023	26 January 2024	15 March 2024
<b>SCRUTINY</b>							
<b>Precept</b>	To consider and make recommendation upon on the PCC’s proposed precept.	<b>PCC</b>	To be considered January 2024.			<b>X</b>	
<b>Annual Report</b>	To receive and review the PCC’s annual report.	<b>PCC</b>	To be considered October 2023.		<b>X</b>		
<b>Complaints Handling</b>	To receive a report from the PCC, demonstrating how they are monitoring the right to review process and holding the Chief Constable to account in relation to the handling of complaints locally.	<b>PCC</b>	TBC				

Item	Issue	Item Lead	Status and Outcomes	21 July 2023 - AGM	20 October 2023	26 January 2024	15 March 2024
<b>Effective and Efficient Policing</b>	To receive an update from the Police and Crime Commissioner demonstrating how they are meeting their statutory responsibility to secure an effective and efficient police force.	<b>PCC</b>	Ongoing – update to each meeting of the Panel.	X	X	X	X
<b>Confirmation Hearings</b>	To hold confirmation hearings, as required, accordance with Schedule 1 of the Police Reform and Social Responsibility Act 2011.	<b>PCP</b>	As required.				
<b>SCRUTINY – POLICE AND CRIME PLAN</b>							
<b>Updates from Working Group</b>	To receive a verbal update from the Policy and Performance working group.	<b>PCP</b>	Ongoing – update to each meeting of the Panel.	X	X	X	X

Item	Issue	Item Lead	Status and Outcomes	21 July 2023 - AGM	20 October 2023	26 January 2024	15 March 2024
<b>Police and Crime Plan Performance and Delivery</b>	To receive an update from the Police and Crime Commissioner on performance and delivery against the Police and Crime Plan to each meeting, with a spotlight on specific objectives within the Plan						
<b>Tackle Unauthorised Encampments</b>	To hear an update on progress against the PCCs Police and Crime Plan priority to tackle unauthorised encampments.	<b>PCC</b>	To be heard July 2023.	<b>X</b>			
<b>Targeting Rural Crimes</b>	To hear an update on progress against the PCCs Police and Crime Plan priority to target rural crime.	<b>PCC</b>	To be heard July 2023.	<b>X</b>			
<b>Improve Police Visibility</b>	To hear an update on progress against the PCCs Police and Crime Plan priority to improve Police visibility.	<b>PCC</b>	To be heard October 2023.		<b>X</b>		

Item	Issue	Item Lead	Status and Outcomes	21 July 2023 - AGM	20 October 2023	26 January 2024	15 March 2024
<b>Easier 101 Reporting</b>	To hear an update on progress against the PCCs Police and Crime Plan priority to make reporting concerns to the police 101 service easier.	<b>PCC</b>	To be heard October 2023.		<b>X</b>		
<b>Zero tolerance on knife crime</b>	To hear an update on progress against the PCCs Police and Crime Plan priority to encourage a zero tolerance approach to knife crime.	<b>PCC</b>	To be heard January 2024.			<b>X</b>	
<b>Crimes that hurt you most</b>	To hear an update on progress against the PCCs Police and Crime Plan priority to address high harm crime.	<b>PCC</b>	To be heard March 2024.				<b>X</b>

Item	Issue	Item Lead	Status and Outcomes	21 July 2023 - AGM	20 October 2023	26 January 2024	15 March 2024
<b>OVERSIGHT</b>							
<b>Annual Report</b>	To provide an overview of the PCPs work for the previous year.	<b>PCP</b>	To be considered July 2023.	<b>X</b>			
<b>Complaints against the PCC/DPCC</b>	To review complaint activity annually	<b>PCP</b>	To be considered July 2023.	<b>X</b>			
<b>PCP Grant Budget</b>	To agree the proposed budget for the next financial year, and to review the previous year's spend.	<b>PCP</b>	To be considered July 2023.	<b>X</b>			
<b>Commissioned Services</b>	To hear an update on the delivery of the PCC's Commissioning Strategy.	<b>PCC</b>	TBC				
<b>Estates Strategy</b>	To hear an update on the delivery of the PCC's Estates Strategy.	<b>PCC</b>	TBC				

Item	Issue	Item Lead	Status and Outcomes	21 July 2023 - AGM	20 October 2023	26 January 2024	15 March 2024
<b>Equality and Diversity</b>	To receive an update from the Commissioner on how, through holding the Chief Constable to account, the Commissioner is supporting Hampshire Constabulary to meet requirements in relation to Equality and Diversity.	<b>PCC</b>	TBC				
<b>Public Confidence</b>	To hear an update from the PCC regarding public confidence and engagement in policing and community safety across Hampshire and the Isle of Wight.	<b>PCC</b>	TBC				
<b>Climate Change</b>	To hear an update from the PCC on how the impact of climate change is being considered when setting strategic priorities, and how they are holding the Chief Constable to	<b>PCC</b>	TBC				



Item	Issue	Item Lead	Status and Outcomes	21 July 2023 - AGM	20 October 2023	26 January 2024	15 March 2024
	account for mitigating the environment impact of the Constabulary's operational activity.						
<b>GOVERNANCE</b>							
<b>Election of Chairman / Vice Chairman</b>	Election of Chair and Vice Chairman of the PCP for the municipal year.	<b>PCP</b>	To be considered July 2023.	<b>X</b>			
<b>Appointments and Co-option</b>	To consider how the PCP is meeting the balanced appointment objective in its Membership.	<b>PCP</b>	To be considered July 2023 and updated throughout the year as required.	<b>X</b>			
<b>Membership of Working Group/s</b>	To agree composition and membership of the PCP's working group/s.	<b>PCP</b>	To be considered July 2023 and updated throughout the year as required.	<b>X</b>			

This page is intentionally left blank